

000 9200
 001 P06
 002 000
 003
 005 Small Manuscript Collections
 006 Palmer Home
 140 Palmer Home Records
 141
 142
 200 1891
 210 1988
 220
 241 17.18 cubic feet, 12 cfb, 7 @ .43, 3 @ .22, 1 @ 11x17, 1 @ 16x20, 1
 loose vol (.45).
 261 Palmer House was a home for the aged in Dover which was founded by the
 Ever Ready Circle of King's Daughters in 1907.
 27X Palmer Home records include:

PALMER HOME RECORDS AT THE DELAWARE PUBLIC ARCHIVES

Administrative Records

Minute Books, Board of Directors, 1907-1972, 10 vols., 0.86 cf.
 Minute Books, Ever Ready Circle of King's Daughters, 1891-1935, 1968-1976, 9
 vols., 0.65 cf.
 Minute Book, Application Committee, 1915-1951, 1 vol.

Administrative Records, 1899-1988, 1.0 cf.
 Architectural drawings of remodeling work, n.d., 8 sheets, 0.66 cf.
 Friends Membership List, 1975-1978, 1 vol.
 Guest Books, n.d., 1959-1962, 2 vols.
 Household Committee Record Book, 1917-1931, 1 vol.
 Matron's Menu Books, 1961-1962, 2 vols.
 Memorial Book, n. d., 1 vol.
 Reception Committee Record Books, 1907-1922, 3 vols.

Resident Records

Record of Deaths, 1908-1985, 2 vol.
 Record of Residents, 1936-1953, 1 vol.
 Resident Records, ca. 1907-1982, 2 cf.

Financial Records

Ever Ready Circle Journal, 1892-1906, 1 vol.
 Journals, 1911-1966, 9 vols., 0.65 cf.
 Ledger, ca. 1950-1980, 1 vol.
 Record of Cash Received and Checks Issued, 1964-1985, 1 vol.
 Treasurer's Reports, 1912-1985, 1 cf.
 Bequests/Trusts Files, ca. 1916-1985, 1 cf.
 Friends Checkbook, 1976-1979, 1 vol.
 Friends Journal, 1972-1979, 1 vol.
 Household Committee Account Book, 1921-1928, 1 vol.
 Investments/Insurance Files, ca. 1929-1986, 1 cf.
 Invoices and receipts, 1902-1946, 1972-1974, 1 cf.
 Matron's Account Books, 1957-1963, 3 vol.
 Order Books, 1917-1939, 13 vols., 0.43 cf.
 Paid Invoices, 1953 -1985, 3 cf.
 Payroll/Employee/IRS Files, ca. 1951-1986, 2 cf.
 Record of Endowment Funds, 1921-1951, 1 vol.

Photographs

13 color slides of Palmer Home, April 1988, exterior and interior views.
Photographs of Ever Ready Circle/Palmer Home presidents: 16x 20 print, Mary Ellen Saulsbury, 1934; 16 x 20 print, Alice Hazel Pennewill, 1936; 12 x 15 print, Eliza Stites Walker, 1891, 8 x 10 print, Ray Heyrick Powell, 1934.
Photograph of Mrs. Emma H. Palmer and brother.

Miscellaneous

History of the International Order of the King's Daughters and Sons by Sara F. Gugle, 1931.

Wood block of symbol of International Order of the King's Daughters and Sons.

29X

310

329

WORK STATUS

 X needs sorting

 X needs unfolding

 X needs foldering/reboxing

 X other: Cleaned

CONDITION:

 totally disorganized

 order not apparent

 origin questionable

 other: _____

ARCHIVIST:

 review for identification/

further determination

 processing

 determine origin/purpose

 other:

FILM:

 for security

 destroy original

 other:

330 Chronological and alphabetical depending on type of record.

331 No index.

332 Handwritten; typed; form written; form printed; form printed w/writing;
form printed w/typing.

360 Fair; poor; water damage; acid damage; rust damage; storage damage; dirt
damage.

370 Payroll, employee, resident files.

390 None.

430 MS 9045 and MS 9116

900 The photos and slides were removed and placed in General Photograph
Collection and the Slide Collection.

990 03/22/1991

995 March 27, 1991; July 12, 1996; April 25, 1997

999

rlg