

000 9200  
001 H16  
002 004  
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005 Small Manuscripts Collection  
006 Hopkins Family Records  
140 J. W. and A. C. Hopkins Store Account Book and Sheets  
200 1898  
210 1924  
220 1898-1900, 1917-1924  
240 0.41 cf.  
241 1 volume and 1 folder in 0.41 box  
261 Financial records of a hardware/farm implements and vehicle store in  
Dover owned by J. W. Hopkins and later by his son A. C. Hopkins.  
270 The Account Book is divided into sections for expenses paid out, cost of  
material used in new garage, office supplies and expenses, freight, Ford  
car, merchandise bought for resale, labor, electric, rent, telephone,  
Oliver Chilled Plow Works, merchandise, equipment, and Eastern Parts  
Company. Entries for each section generally show the date, type of  
item, and amount.

The bills and journal sheets appear to have been part of a larger book  
that is not present. The bills sheet shows the date, name of signer,  
where payable, and items purchased. The journal sheets show the name of  
the company merchandise was purchased from, date of bill, amount of  
bill, amount paid, and amount of discount.

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329 WORK STATUS:

- needs sorting
- needs unfolding
- needs foldering/reboxing
- other:

ARCHIVIST:

- review for identification/needs further identification
- needs processing
- determine origin/purpose
- other:

CONDITION:

- totally disorganized
- order not apparent
- origin questionable
- other:

330 Within each account heading, arranged chronologically by date of  
transaction.

331

332 Handwritten.

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360 Fair - poor condition. Acid, dirt, rust, storage damage.

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420 2009025.

430

990 February 12, 2009.

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rlg