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005 Polytech School District
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140 School Board Minutes
200 1963
210 2004
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240 13.86 cubic feet
241 11 cfb.
261 Record of the meetings of the Polytech School Board from its founding as the Kent County Vocational-Technical School Board.
270 Minutes show the date, time, and place of the meeting, members present and absent, agendas, and business discussed. Business discussed may include election of officers, appointments to committees, financial reports, invoices for approval, petty cash reports, cafeteria reports, principal's reports, administrative assistant's reports, correspondence, building construction, change orders, staff profiles, student hearings, notices of hearing and proposed disciplinary action, major capital improvement budgets, building construction, employee negotiations, bus bids and contracts, personnel issues, employment recommendations, legislative updates, enrollment statistics, Air Force Junior ROTC, out-of-state travel, food contracts, student recognitions, and bid recommendations. The early years also include the Building Commission minutes. These records relate to the construction of the Woodside school.

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329 WORK STATUS ARCHIVIST:
___ needs sorting ___ review for identification/
___ needs unfolding further determination
__xx needs refolding ___ processing
___ other: _____ ___ determine origin/purpose
___ other: _____

CONDITION: FILM:
___ totally disorganized ___ for security
___ order not apparent ___ destroy original
___ origin questionable ___ other:
___ other: _____

330 Arranged chronologically by date of meeting.
331 No index.
332 Typed.
350 .
360 Good - fair condition. Acid damage.
370 Some Confidential. Some minutes, especially later years, discuss confidential personnel and student matters.

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420 2014098;
430
990 July 16, 2014
995 January 27, 2015;
rlg