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005 Department of Education
006 Tech Prep Delaware
140 Board Minutes
200 1985
210 2017
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241 2 cfb.
261 Tech Prep Delaware is designed to help high school students gain academic knowledge and technical skills that will lead to college credit. Members of the Board are school district superintendents, college administrators, Department of Education staff, labor leaders, and the Delaware Advisory Council on Career and Technical Education Director. The Minutes are a record of the Board of Director meetings.
270 Minutes show the date, time, and place of the meeting, board members and staff present, members absent, and the business discussed. Included with the Minutes may be agendas, financial reports, bond bill requests, meeting notes, committee reports, committee minutes, annual reports, correspondence, program and course matrix guides, agency brochures, enrollment statistics, and articulation summary statistics by college partner. Subjects include program curricula, policies, election of officers, workshops, board retreats, budgets, long-range plans, field trips, student enrollment, professional development, apprenticeships, progress reports, articulation reports, counselor presentations, public relations, capital expenditure grants, and appointment of board members. Some folders have copies of videos produced by high school students documenting the opening sessions of the House of Representatives and the Senate, 2001-2015.

The first folder has "founding documents" of the organization. These include a copy of House Joint Resolution 3, 133rd General Assembly, which created the agency, the final report for the Committee on the Establishment of Cooperative Programs between Public and Higher Education in the Vocational-Technical Areas, consortium agreements, constitution, and a brief history of Tech Prep Delaware.

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329 WORK STATUS:

needs refoldering, duplicates removed

330 Arranged chronologically by date of meeting.
331 No index.
332 Typed, handwritten.
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360 Good condition.
370
390 In-house finding aid.
420 2017134;
430 VHS tapes and DVDs were removed and added to the House and Senate video series. If a second copy was present, it was retained with the minutes.
990 August 23, 2017.
995 September 28, 2017;
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