

000 7200
001 000
002 004
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005 Town of Seaford
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140 Cash Journals
200 1951
210 1973
220
240 2.52 cf.
241 15 vols. in 2 cfb.
261 Records of adjustments made to entries in the local government books of accounts.
270 Entries generally include general ledger number, account, debit, credit, transaction date, reference, and description of transaction. Journals may also be used to allocate expenses for various departments or cost centers and used to adjust and balance the account books.

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- needs sorting
- needs unfolding
- needs foldering/reboxing
- other:

ARCHIVIST:

- review for identification/needs further identification
- needs processing
- determine origin/purpose
- other:

CONDITION:

- totally disorganized
- order not apparent
- origin questionable
- other:

330 Arranged chronologically.
331 No index.
332 Handwritten and typed.
350
360 Fair condition. Acid and dirt damage.
370
390
420 2003056
430 RM# LGCSH-018
990 October 21, 2002
995 April 9, 2003