

000 7140
001 002
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005 Town of Lewes
006 Finance Department
140 Journals
141 General Ledgers
200 1921
210 2003
220 1921-1948, 1999-2003
240 3.53 cf.
241 7 volumes
261 Record of financial disbursements and receipts.
270 The first two volumes, 1921-1936, are a record of town orders. They show the date, who payment was issued to, and amount. Amounts were entered for various account categories such as street improvements, salaries, office expenses, heat, general, fire department, miscellaneous, and betterments. The 1936-1948 has journal entries in an unusual format. The 1999-2003 volumes are computer printouts of journal entries and trial balances. For each budget number and category it shows the date, description, and amount of debits and credits.

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- needs sorting
- needs unfolding
- needs foldering/reboxing
- other:

ARCHIVIST:

- review for identification/needs further identification
- needs processing
- determine origin/purpose
- other:

CONDITION:

- totally disorganized
- order not apparent
- origin questionable
- other:

330 Arranged chronologically by date of transaction or by year.
331 No index.
332 Handwritten and typed.
350
360 Fair-good condition. Acid, storage damage.
370
390
420 2011029;
430
990 December 16, 2010
995 January 21, 2011;
rlg