

000 7100
 001 000
 002 004
 003
 004
 005 Town of Georgetown
 006
 140 Minutes
 141
 142
 200 1869
 210 1987
 220 1869-1902; 1906-1987
 241 6 units of microfilm
 261 The official record of the proceedings of the town council of Georgetown since its incorporation in 1869.
 27X The minutes of the council document the evaluation of Georgetown. While the issues have changed in complexity, the general structure of council meetings has remained the same over the years. Generally, the minutes contain the date and location of the meetings, names of commissioners in attendance, resolutions, petitions, orders approved for payment by name and amount, and signature of secretary. Also included are the annual certification of election statements for each election official. These early certificates were signed by a justice of the peace and two appointed election judges. Later certification signatures are those of the members of the board of elections. Transcripts of town ordinances passed by the council, delinquent tax lists for the years 1927-1932, resolutions for wartime preparedness, and some correspondence is also present. Later minutes are much more detailed in types of issues with which the council concerned itself (i.e., zoning variations, sewer projects, amendments to charters.) Modern minutes are signed by the mayor, as president of the council; the secretary; and all councilmen present.
 29X
 310
 329 WORK STATUS ARCHIVIST:
 ___ needs sorting ___ review for identification/
 ___ needs unfolding further determination
 ___ needs foldering/reboxing ___ processing
 ___ other: _____ ___ determine origin/purpose
 ___ other: _____
 CONDITION: FILM:
 ___ totally disorganized ___ for security
 ___ order not apparent ___ destroy original
 ___ origin questionable ___ other:
 ___ other: _____
 330 Arranged chronologically.
 331 No index.
 332 Handwritten to 1945, typed after 1945.
 350 6 rolls 35mm.
 360
 390 None.
 430
 900
 990 5-17-1989
 995 June 5, 1989; October 16, 1997
 999 sle