

000 5100  
001 B01  
002 033  
003  
004  
005 City of Wilmington  
006 Office of the Mayor Baker  
140 Administrative Records of the Mayor's Office  
200 1993  
210 2008  
220  
240 52.92 cubic feet  
241 42 cfb  
261 Office files maintained in the Mayor Baker's office documenting daily activities.  
270 Includes correspondence, informational packets, publications, reports, proposals, and meeting minutes. Major subject headings include Comcast, various community associations, community organization directory, Delaware Emergency Management, League of Local Government, Delaware Workforce Investment Board, department head weekly reports, education, Goldey-Beacom College, Emery Graham, Greater Wilmington Convention and Visitors Bureau, International Jazz Hall of Fame and Museum, Jobs for Delaware Graduates, Kalmar Nyckel, Kids Count, Latin American Community Center, legislature, appointment letters, Metropolitan Wilmington Urban League, National Conference of Black Mayors, New Castle County government, newsletters, proclamations, program booklets, proposals, Riverfront Development Corporation, State of Delaware government, Wilmington Awards ceremony, underground railroad, United Way, University of Delaware, U. S. Conference of Mayors, U. S. Department of Justice, Wilmington Economic Development Corporation (WEDCO), Wilmington Area Planning Council (WILMAPCO), Wilmington Housing Authority, Wilmington Neighborhood Schools, and Wilmington Renaissance Corporation. Correspondence is incoming and outgoing. Correspondence is with constituents, businesses, organizations, city personnel, and various units of city government.

310  
329 WORK STATUS ARCHIVIST:  
\_\_\_ needs sorting \_\_\_ review for identification/  
\_\_\_ needs unfolding further determination  
X needs foldering/reboxing X processing  
x other: remove vinyl binders \_\_\_ determine origin/purpose  
\_\_\_ other:  
CONDITION: FILM:  
\_\_\_ totally disorganized \_\_\_ for security  
\_\_\_ order not consistent \_\_\_ destroy original  
\_\_\_ origin questionable \_\_\_ other:  
\_\_\_ other: \_\_\_\_\_

330 Files arranged in alphabetical order by file subject heading. Correspondence arranged chronologically by year, thereunder by month or subject.

331 No index.  
332 Typed; printed; form printed with typing.  
360 Good condition.  
370  
390  
420 2006057; 2007165; 2010126; 2012008;  
430  
990 April 20, 2006;  
995 November 20, 2007; November 1, 2010; January 11, 2012;

rlg