000 5100
001 000
002 283
003
004
005 City of Wilmington
006 Street and Sewer
140 Time and Payroll Sheets/Books
141
142
200 1897
210 1961
220
241 2.29 cubic feet; including 18 vols. in 3 .43 boxes
261 Daily record of time and payroll of Street and Sewer employees.
27X Box includes daily time card (sheets) statement of labor and time, payroll sheets, internal revenue paid taxes.
29X Time books show employee name, amount received, and employee signature
310
329 WORK STATUS

___needs sorting
___needs unfolding
___needs foldering/reboxing
_X_other: review retention schedule

CONDITION:

___totally disorganized
_X_order not apparent
___origin questionable
___other:_____

ARCHIVIST:

___review for identification/ further determination
___processing
___determine origin/purpose
___other:

FILM:

___for security
___destroy original
___other:

330 partially chronological
331 none
332 for printed w/typing
350
360 fair; acid damage; storage damage; dirt damage
370 ?
390 none
430
900
990 5/22/1995
995 July 16, 1996; May 28, 1997; July 14, 1997
999
de/bh