000 5100
001 000
002 160
003
004
005 City of Wilmington
006 Department of Real Estate
140 Director's Correspondence
141
142
200 1978
210 1985
220
241 6.00 cubic feet
261 Correspondence to and from the Director's office reflecting daily routine and official responsibilities and business.
27X Letters show date, names of correspondents and purpose (development and renovations of city areas, purchase and sale of property or houses, fiscal budgets and rezoning of areas for development).
29X
310
329

WORK STATUS	ARCHIVIST:
___needs sorting	___review for identification/ further determination
___needs unfolding	_X_processing
_X_needs foldering/reboxing	___determine origin/purpose
___other:_____	___other:
CONDITION:	
___totally disorganized	FILM:
___order not apparent	___for security
___origin questionable	___destroy original
___other:_____	___other:

330 Arranged chronologically by month and thereunder chronologically by date of document.
331 No index.
332 Typed.
360 Good; metal fasteners; rubber bands; acidic folders.
390 None.
430
900
990 3/17/1989
995 January 16, 1990; May 5, 1996 ; April 8, 1997
999
bhh