

000 5100
001 000
002 112
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005 City of Wilmington, Board of Water Commissioners
140 Correspondence and Reports
141
142
200 1883
210 1960
220
241 11.00 cubic feet
261 Letters and reports received by the Board of Water Commissioners.
27X Reports were interfiled with correspondence by the name of person or organization making the report. The bulk of the material contained in the early records is mostly correspondence, while reports predominate in the later years. Correspondence primarily relates to requests for water line extensions and water bill disputes. Reports are primarily from the chief engineer, city auditor, treasurer, and the department's accountant. Reports from the engineer describe construction work, amount of water pumped and consumed, and results of water tests.

Reports from the controller, treasurer, and accountant show amounts of expenditure and receipts for various funds, bank balance, bond issues, and amount of appropriation.

29X
310 Blueprints, carbon copies.
329 WORK STATUS ARCHIVIST:
___ needs sorting ___ review for identification/
___ needs unfolding further determination
X needs foldering/reboxing ___ processing
X other: REMOVE METAL ___ determine origin/purpose
FASTENERS X other: REMOVE FROM ACIDIC
CONTAINERS

CONDITION:
___ totally disorganized FILM:
___ order not apparent ___ for security
___ origin questionable ___ destroy original
___ other: _____ ___ other: _____

330 Arranged chronologically by year, thereunder alphabetically by name of sender. Reports are interfiled with correspondence by name of person or organization making report.
331 No index.
332 Handwritten; typed; form printed with writing; carbon copies.
360 Poor; acid damage; storage damage; dirt damage; acidic containers; metal fasteners.
390 None.
430
900
990 November 17, 1987
995 June 12, 1989; February 13, 1996; June 7, 1996; September 19, 1996;
February 13, 1997
999
rlg/ps