000 4535
001 000
002 003
003
004
005 Board of Assessment, Sussex County
140 Correspondence
141
142
200 1926
210 1936
220
241 1.00 cubic feet.
261 Correspondence to and from the Assessment Office reflecting routine functions and duties through mail inquiries.
27X Correspondence generally concerns public inquiries concerning changes, procedures, and laws relevant to tax assessments as well as the offices notifications to taxables of changes in district or assessments. Also included are delinquent lists, hand drawn plots, and tax sale posters.
29X
310
329

WORK STATUS	ARCHIVIST:
_X_ needs sorting	___ review for identification/
___ needs unfolding	further determination
_X_ needs foldering	_X_ processing
___ other: _____	___ determine origin/purpose
	___ other:
CONDITION:	
___ totally disorganized	FILM:
___ order not apparent	___ for security
___ origin questionable	___ destroy original
___ other: _____	___ other:

330 Arranged chronologically by year.
331 No index.
332 Handwritten; typed; form printed; form printed with writing.
360 Poor; acid damage; dirt damage; acidic container.
390 None.
430
900
990 8/10/1987
995 June 8, 1989; March 21, 1996
999 Removed one cubic foot of files identified as Sussex County Board of Trustees (1942, 1945-1946, 1948). Box 36416
jrf/ps