

000 4230
 001 001
 002 001
 003
 004
 005 Trustees of the Poor, Sussex County
 140 Account Books
 141
 142
 200 1791
 210 1933
 220
 241 15 volumes, 0.9 cf., 10 volumes in 4 .43 boxes (one of which is shared with 4230.4, another is shared with 4230.0, 4230.3, and 4230.7), 5 loose.
 261 Financial records documenting the operation of the almshouse.
 27X Entries in the volumes show the account heading, date of entry, amounts of receipt and/or disbursement, and balances. Disbursements made were for services and supplies needed by the almshouse such as repairs, maintenance, food, clothing, and medical expenses. Receipts reflect proceeds from the sale of inmate labor, wood, and/or produce from the almshouse.
 29X 1792-1810 "Journal A," 1910-1933 "Ledger," and 1917-1933 "Ledger."
 310
 329 WORK STATUS ARCHIVIST:
 ___ needs sorting ___ review for identification/
 ___ needs unfolding further determination
 ___ needs foldering/reboxing ___ processing
 ___ other: _____ X determine origin/purpose
 ___ other:
 CONDITION:
 ___ totally disorganized FILM:
 ___ order not apparent ___ for security
 ___ origin questionable ___ destroy original
 ___ other: _____ ___ other:
 330 Arranged chronologically.
 331 Within, ledgers only.
 332 Handwritten; form printed with writing.
 360 Fair/poor; acid damage; rust damage; storage damage; dirt damage; metal fasteners; brown wrapping paper.
 390 None.
 430
 900 Volumes overlap in time spans.
 990 2/06/1987
 995 August 19, 1987; September 11, 1989; August 31, 1993; May 1, 1996; October 23, 1996; November 1, 1996; April 23, 1997
 999 Need to identify and sort out day-books, journals and ledgers. Double entry format is debit and credit columns.
 bhh/clf