000 3230
001 000
002 000
003
004
005 Trustees of the Poor
140 Accounts
141
142
200 1797
210 1933
220
241 10.75 cubic feet
261 The accounts contain primarily invoices; receipts; and monthly lists of bills due for goods, supplies, food, or services provided to the almshouse.
27x Entries on the invoices and receipts generally include the date of the record, the date the goods or services were provided, type of goods or service, amount due or paid, and to whom the payment was due. The monthly lists of bills shows the date, to whom bills were due, goods or services provided, and amount of bill. Some monthly account sheets kept by the superintendent are also present in this series. The accounts show the date, the source of receipt or to whom the expenditure was made, the amount of the expenditure or receipt, and totals.
29X
310
329 WORK STATUS

___needs sorting
___needs unfolding
___needs foldering/reboxing
___other: _____

CONDITION:

___totally disorganized
___order not apparent
___origin questionable
___other:_____

ARCHIVIST:

___review for identification/ further determination
___processing
___determine origin/purpose
___other:

FILM:

___for security
___destroy original
___other:

330 Arranged chronologically by year of account.
331 None.
332 Handwritten; form printed w/writing; form printed w/typing.
360 Fair; acid damage; dirt damage.
390 None.
430
900
990 1-08-87
995 June 2, 1989; May 19, 1989; April 3, 1996
999 Processed by Sherrie from miscellaneous almshouse papers.
rlg