

000 2847
001 000
002 038
003
004
005 Workhouse, New Castle County
140 Minutes of the Board of Trustees
141
142
200 1899
210 1956
220
241 54 volumes in 5.00 cubic foot boxes
261 Record of the proceedings of the monthly and special meetings of the Board of Trustees.
27X Shows date and location of meeting, members in attendance and matters under consideration such as reports from Treasurer and Warden. The warden's report also contains reports of the women's prison, department heads, and the prison owned farms. The treasurer's report shows total balance of funds held by the workhouse. The warden's report shows cost of officers, inmates and some buildings, statistics of prison population and employment of inmates, shop accounts, bonus payments paid out to inmate laborers, conduct record of disciplinary action taken, accounts payable and receivable, and cash statement of receipts and disbursements and comparison statistics with previous years. Physician's report shows number of hospitalization cases, specific illnesses, operations, and deaths. Chaplains' report show various activities performed. Farm reports (home and Delcastle) shows number of livestock on hand, purchased, and sold, food crops raised, sold, or purchased, current condition of and recommendations for the farm and fields, and overall accounts. Education and recreation reports shows number enrolled and in attendance of classes, courses offered, and other activities performed. Women's prison report shows population statistics of inmates, and employment and production results. Board of Parole Board reports show prisoners under consideration for parole and Board's disposition. Commissary statement of prison store shows receipts and disbursement of goods purchased or sold using prison currency. Dental report shows number of examinations and treatments performed. Department of case work shows number of case histories under review, visitations conducted, and interviews.
29X Some are dated by year.
310
329 WORK STATUS ARCHIVIST:
___ needs sorting ___ review for identification/
___ needs unfolding further determination
X needs foldering/reboxing X processing
X other: REMOVE PAGES FROM ___ determine origin/purpose
BINDERS ___ other:
CONDITION:
___ totally disorganized FILM:
___ order not apparent X for security
___ origin questionable ___ destroy original
___ other: _____ X other: WOULD NEED PREPPING
330 Arranged chronologically by date of meeting.
331 Volume 1933-1934 only. Within, alphabetical by name or title of organization.
332 Handwritten to 1902; typed.
360 Fair/poor; acid damage; dirt damage; post binders; metal fasteners; earliest volume has copies of minutes affixed to pages.
390 None.
430
900 Warden also kept separate series of monthly reports. Many of the

institutions inner departments expanded or were added through the years.
990 4/07/1988
995 May 3, 1988; August 7, 1989; May 6, 1996; February 27, 1997
999 1906 minutes are missing. Some of the various accounts reported in the
Warden's report can be used to help identify some of the poorly labeled
account volumes. Three cubic feet of this series was removed from
Administrative Records, 1905-1956, RG #2847.44.
bhh