000 2450
001 000
002 009
003
005 Comptroller
140 Ledger, Miscellaneous
141 [Purchasing Order Book]
142
200 1917
210 1918
220
241 1 volume, 0.18 linear feet, 0.22 cubic feet
261 Ledger of orders and purchases by Comptroller.
27X Record has debit and credit columns. Debits include date, to cash, warrant number and amount. Credits include date, by order, order number, and amount. Volume appears to be a purchase order book, possibly kept within the comptroller's office for his own activities.
329 WORK STATUS
___needs sorting
___needs unfolding
___needs foldering/reboxing
___other: _____

CONDITION:
___totally disorganized
___order not apparent
___origin questionable
___other:_____

ARCHIVIST:
___review for identification/ further determination
___processing
___determine origin/purpose
___other:

FILM:
___for security
___destroy original
___other:

330 Accounts by subject heading and thereunder chronological by date of entry.
331 Alphabetical by subject heading.
332 Form printed with writing.
360 Good; acid damage; rust damage; dirt damage.
390 None.
900
990 10/08/86
995 December 18, 1986; March 27, 1996; July 13, 1996; December 6, 1996; April 9, 1997
999
bhh/ps