000 2200
001 000
002 011
003
005 Levy Court
140 Miscellaneous Administrative Papers
141
142
200 c1761
210 c1870
220
241 25 cubic feet
261 Papers relating to activities and functions of the Levy Court.
27X Includes financial accounts of various county offices and officials, petitions and letters, resolutions, acts and orders. Shows date, name of office and/or official, type of document. The accounts show date of entry, amounts received or due, and signatures of account holder and Clerk of the Peace.
29X Reverse side of document shows type of document and date
310

329 WORK STATUS:
_X_ needs sorting
___ needs unfolding
___ needs foldering/reboxing
_X_ other: return back to original order

ARCHIVIST:
_X_ review for identification/ further determination
_X_ processing
___ determine origin/purpose
___ other:

CONDITION:
___ totally disorganized
___ order not apparent
___ origin questionable
_X_ other: one box unworked of papers, need new updated description

FILM:
___ for security
___ destroy original
___ other:

330 Original arrangement was chronological by date of documents, thereunder by office or type of document. Reworked and arranged by office or type of document and then chronological by date of documents.
331
332 Handwritten
360 Fair/poor; acid damage; dirt damage
390 None
430 The original processing of this collections was halted due the misunderstanding of the arrangement. Collection should be filed chronological and then thereunder by function. Officials were filing claims for payment and not performing functions of their office.
900
990 December 16, 1986
995 February 9, 1987; July 13, 1995; August 14, 2017
999 Includes one miscellaneous box of unworked papers.
bhh