000 1907
001 000
002 003
003
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005 Public Integrity Commission
006
140 Commission Administrative Memos
200 1995
210 1999
220
240 0.24 cf.
241 MU-2.5 box
261 Memos sent by the legal counsel to commission members informing them of staff activities, issues of interest, and news stories.
270 Memos show the name of the legal counsel, date, subject (Administrative Items), and discussion of various issues. Issues include financial disclosure, follow-up on commission opinions, code of conduct, budget, salaries, legislation, commission appointments, lobbyists' reports, and local government ethics. Copies of correspondence, expenditure reports, events calendars, newspaper clippings, memos, budgets, strategic plans, and legislation may be attached to the memos.
290
310
329 WORK STATUS
___needs sorting
__needs unfolding
___needs refoldering
___other: _____

CONDITION:
___totally disorganized
___order not apparent
___origin questionable
___other:_____

ARCHIVIST:
___review for identification/ further determination
___processing
___determine origin/purpose
___other:

FILM:
___for security
___destroy original
___other:

330 Arranged chronologically by date of memo.
331
332 Typed.
350
360 Good condition.
370 1 folder contains **CONFIDENTIAL** materials.
390
420 2003075
430 Staff must remove **CONFIDENTIAL** folder before servicing to public.
990 May 9, 2003
995 May 15, 2003
rlg