000 1500
001 017
002 117
003
004 Department of Health and Social Services
005 Board of Welfare
140 Minutes
200 1951
210 1970
220
240 5.04 cf
241 21 volumes in 4 cfb
261 Proceedings of the regular and special meetings of the board.
270 Minutes show date, place and time of meeting, members and guests in attendance, business conducted (hearing reports from the committees [legislative, policy and finance, building and property, personnel and the director] matters concerning certain client cases and staff involvement) and signature of recording secretary. Copies of reports and agendas are included.
290 On spine, "Board Minutes," dated.
310
329 WORK STATUS

___needs sorting
___needs unfolding
_X_needs foldering/reboxing
_X_other:remove from binders
_____

ARCHIVIST:

___review for identification/ further determination
___processing
___determine origin/purpose
___other:

CONDITION:

___totally disorganized
___order not apparent
___origin questionable
___other:_____

FILM:

___for security
___destroy original
___other:

330 Arranged chronologically by date of meeting.
331 Indexed within. For the years 1967 through 1969. By committee.
332 Typed.
350
360 Fair; poor; acid damage; dirt damage.
370
380
390
430
990 06/19/1995
995 October 18, 1995; April 24, 1996; February 27, 1997; January 4, 2008 bhh