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005 Department of Health and Social Services  
006 Office of the Secretary  
140 Subject Files  
200 1993  
210 2007  
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240 21.42 cf.  
241 17 cfb.  
261 Documents created by Delaware Department of Health and Social Services  
Office of the Secretary including addendums, correspondence, memos,  
policy.  
270 Primarily internal documents and policy relating to the Delaware  
Department of Health and Social Services and their divisions from the  
office of Secretary Vince Merconi. Internal and external correspondence,  
addendums, settlements, reports, budgets, program inquiries, grant  
awards, appointments, employee awards, and memorandums outlining policy  
development and implementation are included among these records.

The Division of Developmental Disabilities Services, Division of Social  
Security, Division of Substance Abuse and Mental Health, Division of  
Public Health, Division of Management Services, and Division of Child  
Support Enforcement have notable amounts of content in this collection.  
The collection provides correspondence and reports from state agencies  
(Department of Justice, Legislature, Office of the Governor), local  
government (City of Wilmington, among others), and outside organizations  
regarding initiatives that include public health and social issues.  
These records also address Medicaid and Medicare programs.

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310  
329 Need to be re-folded; adhesive damage, metal fasteners.  
330 Arranged chronologically by year.  
331 No index.  
332 Typed.  
350  
360 Good condition.  
370  
390  
420 2014013  
430 Might include personal information, descriptions of patient's ailments.  
990 November 14, 2013  
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sbd