

000 1500  
001 001  
002 119  
003  
044 Health and Social Services  
140 Division Director's Meeting Minutes  
200 1970  
210 1972  
220  
240 0.07 cubic feet  
241 1 volume, in 0.47 box shared  
261 Minutes of the monthly meetings of the Division Directors.  
270 Minutes show date, place and time of meeting, members in attendance, business conducted, such as security of facilities, personnel, upcoming conferences and outreach programs, legislative matters, disease updates, budget presentations, establishing salaries and fees, media contacts, drug control and fiscal reports, and signature of recording secretary. Copies of statistical analysis or other relevant information were included with minutes. Agenda was included with each meeting. Also includes summary of executive staff meetings which met three times from 1973-1974. Executive staff includes directors, departmental people and other staff. Three executive meetings were for June and September of 1973 and January, 1974.

290  
310  
329 WORK STATUS ARCHIVIST:  
\_\_\_ needs sorting \_\_\_ review for identification/  
\_\_\_ needs unfolding \_\_\_ further determination  
\_\_\_ needs foldering/reboxing \_\_\_ processing  
X other: in note books \_\_\_ determine origin/purpose  
\_\_\_ other:

CONDITION: FILM:  
\_\_\_ totally disorganized \_\_\_ for security  
\_\_\_ order not apparent \_\_\_ destroy original  
\_\_\_ origin questionable \_\_\_ other:  
other: \_\_\_\_\_ other:

330 Arranged chronologically by date of meeting.  
331 No index.  
332 Typed.  
350  
360 Fair condition, acid damage, storage damage.  
370  
380  
390  
420  
430 with 1500.118 and 1500.120. Did director's meeting become executive staff meeting?  
990 06/29/1995  
995 October 19, 1995; April 24, 1996; April 17, 1997; April 17, 1997; August 14, 1997; February 27, 2008  
bhh