

000 1380
001 001
002 024
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005 Department of Agriculture
006 Office of the Secretary
140 Administrative Records
200 1969
210 1989
220 1969, 1980, 1986-1989
240 1.0 cf
241 1 cfb
261 Primarily correspondence to and from the Department, 1986-1989.
270 Much of the correspondence is with state and federal legislators and the governor's office relating to legislation, constituent concerns and questions, and program issues. Included are copies of proposed legislation and Department comments on them. Some correspondence is with private citizens, businesses, and organizations. Also included with correspondence is governor's news releases, "The Impact of Delaware's Farmland Assessment Act," and political campaign materials. These materials include Michael Castle and Dale Wolf issues papers, campaign platforms, and a "Statement by Dale Wolf, Candidate for Lt. Governor, 1988."

Other administrative records are annual report files (1969, FY 1988) and a file on a weather modification program (1980). The annual report files include a typed copy of the 1969 report and section reports and a rough draft of the FY 1988 report. The weather modification file includes a meeting agenda and bid proposals for cloud seeding. Other files include Budget Office correspondence, Greenspace Project, Personnel Office correspondence, and staff meeting minutes, 1989.

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329 WORK STATUS:

- needs sorting
- needs unfolding
- X needs foldering/reboxing
- other:

ARCHIVIST:

- review for identification/needs further identification
- needs processing
- determine origin/purpose
- other:

CONDITION:

- totally disorganized
- order not apparent
- origin questionable
- other:

FILM:

- for security
- for preservation
- destroy original
- other:

330 Arranged by type of record and thereunder chronological by date.

331 No index.

332 Typed.

350

360 Good condition. Acid damage.

370

390

420 2004126.

430

990 June 22, 2004.

995

rlg