

000 1325  
001 003  
002 261  
003  
004  
005 Department of State  
006 Archives  
140 Micrographics Work Orders, Film Receipts, and Correspondence Files  
200 1997  
210 2000  
220  
240 5.04 cf.  
241 4 cfb.  
261 Files documenting microfilming and imaging projects.  
270 Files may include correspondence, work orders, transfer documents,  
destruction notices, retention schedules, micrographics checklists,  
agency request forms, microfilm inspection reports, memorandum of  
understanding, specifications for the Division of Motor Vehicles imaging  
system, and employee attendance sheets.

290  
310  
329 WORK STATUS:  
 needs sorting  
 needs unfolding  
xx needs foldering/reboxing  
 other:

ARCHIVIST:  
 review for identification/needs further identification  
xx needs processing  
 determine origin/purpose  
 other:

CONDITION:  
 totally disorganized  
 order not apparent  
 origin questionable  
 other:

330 Arranged chronologically by fiscal year.  
331 No index.  
332 Typed, forms with typing.  
350  
360 Good condition.  
370  
390  
420 2009144;  
430  
990 August 18, 2009  
995 August 26, 2009;  
999 Employee attendance sheets can be removed.  
rlg