000 1325
001 003
002 161
003
004
005 Department of State
006 Delaware Public Archives
140 Modern Records Correspondence Files
200 1972
210 1975
220
240 1.26 cubic feet
241 1 cfb
261 Requests for information from agency files.
270 Copies of correspondence to and from patron, name of sendee and sender, date of correspondence, purpose (employment, age, military verifications).
290
310
329 WORK STATUS

___needs sorting
___needs unfolding
_X_needs foldering/reboxing
_X_other: review general retention schedule

ARCHIVIST:

___review for identification/ further determination
___processing
___determine origin/purpose
___other:

CONDITION:

___totally disorganized
___order not apparent
___origin questionable
___other:_____

FILM:

___for security
___destroy original
___other:

330 Files chronological by year of correspondence.
331 No index.
332 Typed.
350
360 Fair condition with acid and storage damage.
390
420
430
990 5/22/1995
995 July 22, 1996; May 7, 1997; November 13, 2018
de/bh