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005 Department of State
006 Office of the Secretary
140 Holders of Abandoned Property Records
200 2013
210 2017
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240 0.03 cf.
241 5 cds/dvds
261 Records documenting persons, businesses, or organizations that participated in the State's unclaimed property Voluntary Disclosure Agreement program.
270 Documents may include: the Disclosure and Notice of Intent to Voluntarily Comply with Abandoned Property Law (Form VDA 1) and any associated extensions/amendments to this agreement, Voluntary Disclosure Agreement (Form VDA-2), attachments to Form VDA-2 which may include the following: List of Entities included in the VDA-2, Verification Report (Form AP-1), Report of Unclaimed Property Detailed Sheet (Form AP-2) and/or the associated National Association of Unclaimed Property Administrators (NAUPA) file and/or NAUPA Upload Confirmation, SOS VDA Holder Submission (Narrative Summarizing Holder's Findings) and/or Management Representation Letter, Records Availability Letter(s), supporting schedules documenting the exposure identified/quantified, Non-Disclosure Agreement, closing memorandum, detailed schedule of property reported, and payment confirmation. This series also includes significant correspondence, legal memorandums and opinions, letters of demand, and other supporting documentation. Property owner information typically contains the name of the owner(s), addresses of the owner, type of property, identifying number or description of the property, the amount/value of the property, and the date property became payable, demandable or returnable or the date of the last transaction with the owner with respect to the property. The first disk is spreadsheets only.
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329 WORK STATUS:
xx other: migrate digital images
330 Arranged alphabetically on each dvd by name.
331 No index.
332
350 5 cds/dvds, 2013-2017
360 Good condition. Agency wrote on disks
370 Confidential.
390 In-house database.
420 2018136;
430
990 April 25, 2018;
995 December 6, 2018;
rlg