

STATE OF DELAWARE



EXECUTIVE DEPARTMENT
DOVER

EXECUTIVE ORDER

NUMBER Eighty-Two

TO: HEADS OF ALL STATE DEPARTMENTS AND AGENCIES

RE: ESTABLISHMENT OF THE PERSONNEL EXPENSE CONTROL COMMITTEE

WHEREAS, the State Auditor of Accounts has recently concluded a Special Audit of travel expenses of the Executive Department and Legislative Branch, pursuant to Senate Resolutions 35 as amended, and 37 as amended; and

WHEREAS, the State Auditor has concluded that current Delaware laws and regulations governing the expenditure of and the accountability for travel and other employment related expenses, are inadequate and in some cases impractical; and

WHEREAS, the State Auditor found that the State is far behind private business and other States in terms of establishing effective policies, guidelines and regulations to properly control and account for travel and other employment related expenses; and

WHEREAS, the State Auditor has recommended a series of steps to correct expeditiously the deficiencies in existing controls over travel and other employment related expenses to bring them more in line with those of the private sector and those of other States; and

WHEREAS, the State Auditor concluded that his most significant finding was the absence of a clear, concise and comprehensive policy in respect of travel and other employment related expenses, with a corresponding lack of sufficient internal accounting and management control procedures;

NOW, THEREFORE, I, PIERRE S. du PONT, IV, by virtue of the authority vested in me as Governor of the State of Delaware, do hereby order and declare as follows:

1. There is hereby established the Personnel Expense Control Committee to consist of nine (9) members, who shall be as follows:

Secretary of the Department of Finance

Budget Director

Controller General

Administrative Officer of the Courts

Attorney General

State Treasurer

Chairman of the Executive Committee of the State Senate

Chairman of the Ethics and House Administration Committee of the State House of Representatives

State Auditor of Accounts, who shall serve as Chairman of the Committee

2. The Committee is charged with the following responsibilities and duties:

a. To develop, within ninety (90) days, comprehensive and practical guidelines and procedures relating to travel and other employment related expenses by all branches of State government. In developing such guidelines and procedures, the Committee is urged to seek the benefit of the experience of private industry in respect of these matters.

b. To propose such legislation or administrative rules and regulations as the Committee shall deem necessary to the implementation of such guidelines and procedures. In addition to such proposed legislation or administrative rules and regulations concerning the implementation of its recommended guidelines, the Committee shall propose appropriate sanctions for violations or abuses thereof.

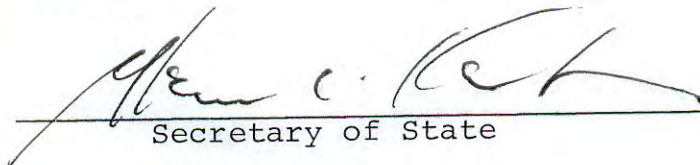
3. The terms and provisions of this Executive Order shall continue to be effective until May 30, 1980.

APPROVED this *8th* day of *February*, 1980.



Governor

ATTEST:



Secretary of State

