

STATE OF DELAWARE



EXECUTIVE DEPARTMENT
DOVER

EXECUTIVE ORDER
NUMBER ONE HUNDRED TWENTY-TWO

TO: HEADS OF ALL STATE DEPARTMENTS AND AGENCIES
RE: ESTABLISHMENT OF A DIVISION OF VOLUNTEER SERVICES AND
A COUNCIL ON VOLUNTEER SERVICES

WHEREAS, citizen volunteers and private sector leadership and social responsibility have always been an integral and a vital part of our nation's and our State's social welfare; and

WHEREAS, the pervasive and stubborn problems of our total society -- of people and communities -- demand, more than ever before, an increasing involvement by individuals and all sectors of society, including the corporate sector, if just solutions are ever to be reached; and

WHEREAS, there is a need for an organizational structure at the State level to encourage and enable individuals from all walks of life and from all age groups and private sector leadership to sustain and make more effective use of their human and financial resources in meeting public needs through improved communication and collaboration; and

WHEREAS, there is also a need to consolidate existing volunteer service programs which are currently administered by the Office of the Secretary and the Office of Economic Opportunity within the Department of Community Affairs; and

WHEREAS, the Secretary of the Department of Community Affairs, with the approval of the Governor, has the authority to organize the Department into such Divisions or other units as will increase the effectiveness and efficiency with which its affairs are conducted and to establish, consolidate, abolish, transfer or combine the powers, duties and functions of Divisions, subdivisions and offices within the Department under 29 Del. C., Section 8603(4);

NOW, THEREFORE, I, PIERRE S. du PONT, IV, in concurrence with the Secretary of the Department of Community Affairs, and by the virtue of the authority vested in me as Governor of the State of Delaware, do hereby declare and order as follows:

1. Effective January 1, 1983, a Division of Volunteer Services is hereby established within the Department of Community Affairs, pursuant to 29 Del. C., Section 8603(4), having the following powers, duties and functions, which shall be performed by the Director, or his duly authorized designee, with the approval of the Secretary:

- a. The Division of Volunteer Services shall encourage and enable persons from all walks of life and from all age groups to perform constructive volunteer services.
- b. The Division of Volunteer Services shall establish methods for supporting and promoting private sector leadership and responsibility for meeting public needs.
- c. The Division of Volunteer Services shall promote communication and collaboration between public and private volunteer programs

in the State and between the State and the private sector's initiatives in meeting human needs.

- d. The Division of Volunteer Services shall develop, implement and maintain a Volunteer Clearinghouse to disseminate information on volunteer opportunities in the State.
- e. The Division of Volunteer Services shall develop strategies for more effective contributions of time, talent and money for community projects by businesses, foundations, religious and civic groups, and others; and collect, maintain and share information on private initiatives, community partnerships and creative solutions undertaken by businesses, foundations, voluntary organizations, religious institutions and other private sector groups in the State, in order to promote their broader use.
- f. The Division of Volunteer Services shall provide, or arrange for the provision of, training and technical assistance to public and private organizations engaged in volunteer recruitment and programming.
- g. The Division of Volunteer Services shall develop, implement and maintain a State Plan for public recognition and support of

individual volunteer efforts and successful or promising private sector initiatives and public/private partnerships which address community needs.

- h. The Division of Volunteer Services shall identify obstacles to private sector initiatives and citizen participation, develop resources and systems which not only eliminate such obstacles, but which also provide new incentives to encourage citizens and the private sector to volunteer and/or undertake new initiatives.
- i. The Division of Volunteer Services shall directly administer those statewide volunteer programs which are currently administered within the Department of Community Affairs, and any other such program which may subsequently be assigned to this Department by the Governor or the General Assembly.
- j. The Division of Volunteer Services shall serve as the State's liaison to the Federal ACTION agency and to other appropriate national and State organizations which relate to the Division's mission.
- k. The Division of Volunteer Services shall assume such other powers, duties, and functions as the Secretary may assign which are in keeping with the Division's mission and not otherwise inconsistent with the laws of Delaware.

2. Effective January 1, 1983, there is hereby established a Council on Volunteer Services. It shall serve in an advisory capacity to the Director of Volunteer Services and shall consider matters relating to volunteer services and private sector initiatives in this State and such other matters as may be referred to it by the Governor, Secretary of the Department of Community Affairs, or Director of Volunteer Services. The Council may study, research, plan and advise the Director, the Secretary and the Governor on matters it deems appropriate to enable the Division to function in the best possible manner.

- a. The Council on Volunteer Services shall be composed of seventeen (17) members, to include:
 1. a representative from one or more of the volunteer programs directly administered by the Division;
 2. a representative from one or more of the major volunteer service organizations in the State;
 3. a representative from one or more of the major private voluntary organizations in the State;
 4. a representative of professional volunteer coordinators;
 5. a representative of a major Delaware foundation;
 6. a representative of the financial community;
 7. a representative of a small business;

8. a representative of the Business Roundtable;
 9. a representative of the Delaware Chamber of Commerce;
 10. a representative of one or more professional associations; and
 11. representatives of other groups which the Governor may deem appropriate.
- b. Members of the Council shall be appointed by the Governor. The initial terms of the members shall be staggered. Seven members (7) shall be appointed for an initial term of three (3) years; seven (7) members shall be appointed for an initial term of two (2) years, and three (3) members shall be appointed for an initial term of one (1) year. Thereafter, all terms shall be for two (2) years. Members shall be eligible for reappointment to no more than one (1) additional consecutive term.
- c. Members of the Council shall serve without compensation, except that they may be reimbursed for reasonable and necessary expenses incident to their duties as members of the Council, to the extent funds are available therefor and in accordance with State law.

- d. A chairman of the Council shall be chosen by the members of the Council from among its members and shall serve in that capacity for a term of one (1) year and shall be eligible for re-election to not more than one (1) additional consecutive term.
- e. Any vacancy among the members of the Council shall be filled by the Governor for the balance of the unexpired term. Absence by a council member from either three (3) consecutive meetings or any four (4) out of twelve (12) consecutive meetings shall constitute an executed resignation from the Council by a member.

APPROVED this *7th* day of *December*
1982.

Richard L. Abel

Governor

Robert F. Steagler

Secretary of Community Affairs

ATTEST:

William C. Kent

Secretary of State

