

STATE OF DELAWARE



EXECUTIVE DEPARTMENT DOVER

EXECUTIVE ORDER

NUMBER: Eighty Four

TO: HEADS OF ALL STATE DEPARTMENTS, AGENCIES AND OFFICES

SUBJECT: ENERGY CONSERVATION

WHEREAS, it is the Policy of the State of Delaware to practice energy conservation in the administration and operation of its facilities and its motor vehicles; and

WHEREAS, as a result of the Persian Gulf crisis, the price of oil has increased substantially and supplies have tightened; and

WHEREAS, the rise in oil prices occurs at a time when state revenue estimates are declining; and

WHEREAS, it is in the interest of the citizens that the State assures that its energy resources are conserved and well managed; and

WHEREAS, the failure to take aggressive steps to curtail the use of energy has a negative impact on the State budget; and

WHEREAS, the State's leadership in conservation will serve as an example for both the public and private sector.

NOW THEREFORE, I Michael N. Castle, by virtue of the authority vested in me as Governor of the State of Delaware, do hereby declare and order as follows:

1. Effective this date and until terminated by notice from this Office, all State Agencies, Departments and Offices shall comply with the following provisions:

a. Operate heating systems with temperatures not to exceed 67 degrees during normal working hours. Temperatures shall also not exceed 55 degrees in those facilities during unoccupied times including the non-business hours of 5 p.m. to 7:30 a.m. workdays, weekends and holidays. Wherever possible doors to unused rooms should be closed and heat controls for those areas set to the minimum temperature of 55 degrees;

b. Operate air conditioning no more than is necessary to maintain a temperature of 78 degrees between the hours of 8 a.m. and 5 p.m. during normal working days. During non-working hours, weekends and holidays the air conditioning temperature should be no less than is required to maintain the integrity and operation of the system.

c. Health care and correctional facilities are exempt from these restrictions if such temperatures threaten life, health or safety; however, they should be applied, where heating and cooling systems permit, in administrative areas of such facilities. Additionally, any room or area that houses computer mainframe equipment or other equipment that requires precise climate controlled conditions in order to operate efficiently shall also be exempt.

d. On or before November 15, 1990, each affected agency shall submit to the Secretary of Administrative Services a plan that describes any exempted areas and includes actions that will be taken to reduce current energy consumption at exempt institutions.

e. The heads of each public school district and institution of higher education are requested to take steps to conserve energy consistent with budgetary limitations and the requirements discussed above with the understanding that adjustments may be necessary for educational reasons.

2. Effective this date and until terminated by notice from this office, all State Departments, Agencies and Offices shall:

a. ensure that all State vehicles strictly adhere to the posted speed limits;

b. develop a plan and target figure to reduce the miles driven by each Department, Agency or Office to a level consistent with available budgetary resources;

c. maintain recommended tire pressures on all State vehicles; and

d. provide that the most fuel efficient vehicles in an agency fleet are used before less efficient vehicles are driven;

e. encourage and utilize car pooling, making every effort to hold official meetings and related activities within the State so as to minimize excessive travel and to conserve gasoline.

3. Effective this date and until terminated by notice from this Office, all State Departments, Agencies and Offices shall:

a. eliminate unnecessary lighting by turning off unused lights, and reducing lighting in common areas;

b. eliminate any non-essential outdoor lighting taking into consideration safety and protection of individuals as well as State facilities;

c. prohibit the use of all types of portable heaters unless approved by the Secretary of Administrative Services; and

d. set domestic hot water temperatures at 105 degrees fahrenheit.

4. All State Departments, Agencies and Offices shall examine activities that consume large amounts of energy and implement ways to satisfactorily complete such activities while saving energy.

5. On or before November 15, 1990, each State Department, Agency and Office shall report to the Secretary of the Department of Administrative Services its progress as it relates to the items described in this Executive Order. Subsequent reports shall be required at the discretion of the Secretary.

6. An interagency committee composed of representatives from the Department of Administrative Services, the Budget Office, the Delaware Development Office and the Department of Public Instruction, and chaired by the Department of Administrative Services, shall be established to recommend additional strategies to reduce energy consumption by all State agencies and public schools.

7. All State employees and citizens and businesses of the State are encouraged to practice similar energy conservation measures.

8. The Department of Administrative Services shall be responsible for the implementation and enforcement of this Order.

Approved this 17th day
of October, 1990.

Michael N. Castle
Governor

ATTEST:

[Signature]
Secretary of State

