

STATE OF DELAWARE



EXECUTIVE DEPARTMENT DOVER

EXECUTIVE ORDER
NUMBER Sixty Nine

TO: HEADS OF ALL STATE DEPARTMENTS AND AGENCIES

RE: REORGANIZATION OF THE DEPARTMENT OF ADMINISTRATIVE SERVICES

WHEREAS, the Secretary of the Department of Administrative Services has the power under 29 Delaware Code, §8803 (4) "to establish, consolidate or abolish, such divisions, subdivisions and offices within the Department or transfer or combine the powers, duties and functions of the divisions and offices within the Department as the Secretary, with the written approval of the Governor, may deem necessary, provided that all powers, duties and functions required by law shall be provided for and maintained;" and

WHEREAS, it is further provided in 29 Delaware Code §8803 (6) that the Secretary has the authority "to delegate any of his powers, duties or functions to a director of a division, except his power to remove employees of the Department or to fix their compensation;" and

WHEREAS, the functions of the Office of Fleet Management are being expanded to include two major services to State agencies, namely a centralized motor pool and an automated fuel distribution network; and

WHEREAS, the Secretary of Administrative Services has determined that the Office of Fleet Management can benefit from administrative resources and management support currently available in the Division of Support Operations to implement the objectives and processes required to deliver new services to state agencies; and

WHEREAS, the Division of Support Operations is appropriately organized to provide services to other State agencies; and

WHEREAS, State agencies will be afforded a comprehensive service delivery network with a single contact point, as well as consistency in operational and billing policies and procedures; and

WHEREAS, responsibility for all aspects of these support services in the Department will be vested in a single Director reporting directly to the Secretary; and

WHEREAS, the Secretary has determined that this consolidation will strengthen the overall functioning of the Department of Administrative Services by reducing the number of staff with direct reporting responsibilities, and by promoting better coordination and greater efficiency;

NOW, THEREFORE, I, MICHAEL N. CASTLE, by the authority vested in me as Governor of the State of Delaware and in concurrence with the Secretary of the Department of Administrative Services, do hereby declare and order as follows:

The Office of Fleet Management will be placed within the Division of Support Operations created pursuant to 29 Delaware Code §8806 and the Fleet Management Administrator shall report directly to the Director of the Division of Support Operations of the Department of Administrative Services.



Approved this 17th day of February, 1989

Michael N. Castle
Governor

Attest:

[Signature]
Secretary of State