

# STATE OF DELAWARE



## EXECUTIVE DEPARTMENT DOVER

EXECUTIVE ORDER

NUMBER Forty four

TO: HEADS OF ALL STATE DEPARTMENTS AND AGENCIES

RE: PASSENGER VEHICLE FLEET REDUCTION

WHEREAS, the State of Delaware's passenger vehicles fleet is too large, too old and too costly; and

WHEREAS, the replacement cost of the State of Delaware's 1950 vehicle fleet exceeds \$16.0 million, and the annual cost of the fleet approaches \$5.0 million annually; and

WHEREAS, improved management of the State vehicle fleet can result in a significant savings by reducing the average cost per mile, while improving vehicle quality and employee safety; and

WHEREAS, a recent study by the Department of Administrative Services indicates that the size of the State fleet could be eventually reduced by 25 percent without impeding the orderly and efficient day-to-day travel needs of State agencies; and

WHEREAS, over 20 percent of the fleet is driven less than 4,000 miles annually and vehicles must be driven 10,000 miles or more annually to be an economical method of transportation; and

WHEREAS, 17 percent of the State vehicle fleet exceeds 10 years of age and is costly to maintain; and

WHEREAS, the annual maintenance expense on many State vehicles regularly exceeds their value; and

WHEREAS, the State fleet should be reduced in size to an economical level that allows vehicles to be replaced at regularly scheduled intervals after 5 years or 60,000 miles of operation.

NOW, THEREFORE, I, MICHAEL N. CASTLE, by virtue of the authority vested in me as Governor of the State of Delaware, do hereby declare and order as follows:

1. The State passenger vehicle fleet is to be reduced by approximately 125 vehicles on or before September 1, 1987.

2. Prior to July 31, 1987, Cabinet Secretaries and Agency Heads subject to this Executive Order shall submit a plan to the Office of Fleet Management, Department of Administrative Services, to eliminate from their motor vehicle fleet one-half of all vehicles driven 4,000 miles or less annually or reduce their total fleet by 10 percent, whichever is less. The Division of State Police and vehicles designated as emergency or on-call status shall be exempt from the provisions of this order.

3. The Secretary of Administrative Services is directed to consult with individual Agency Heads and Cabinet Secretaries to develop accurate vehicle use information to guide implementation of this Executive Order.

4. The Office of Fleet Management is directed to provide technical assistance to Cabinet Secretaries and Agency Heads by helping to identify specific vehicles to delete from the State fleet, and to suggest alternative management practices and vehicle pooling or sharing relationships within agencies.

5. By August 15, 1987, the Secretary of Administrative Services shall review and approve department and agency plans to reduce the passenger vehicle fleet to appropriate levels. The Secretary of Administrative Services and Budget Director may waive this requirement only in cases where and to the extent that a Department or Agency fleet meets or exceeds a 10,000 miles per vehicle target.

6. Pursuant to Chapter 70, Title 29 of the Delaware Code, vehicles identified as excess pursuant to this Executive Order shall be transferred to the Department of Administrative Services for auction or reallocation prior to September 1, 1987.

7. The Secretary of Administrative Services is directed to study and recommend to the Governor and the General Assembly further fleet reduction measures to reduce the size, age and cost of the passenger fleet.



APPROVED this 6th day of May,  
1987.

Michael N. Castle  
Governor

ATTEST:

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Secretary of State