

STATE OF DELAWARE



EXECUTIVE DEPARTMENT DOVER

EXECUTIVE ORDER
NUMBER FIFTY-EIGHT

TO: HEADS OF ALL STATE DEPARTMENTS AND AGENCIES

RE: CREATING THE DELAWARE YEAR 2000 CONTINGENCY PLANNING
AND COORDINATING COUNCIL.

WHEREAS, the Year 2000 ("Y2K") challenge is the result of computer and other automated systems that represent the year by only using the last two digits of a year and thus fail to properly recognize dates beyond the year 1999;

WHEREAS, many computer and automated systems must properly recognize the date and year in order to operate effectively and the inability to do so could result in system failures;

WHEREAS, computers and automated systems worldwide are potentially effected by the Y2K challenge;

WHEREAS, the Y2K challenge could effect not only computers, computer software, and networks, but also mechanical equipment, building control systems, and many of the services we rely on to perform our daily tasks;

WHEREAS, there is a need to promote awareness of the Y2K challenge to all Delaware public and private entities and to underscore the need to implement solutions;

WHEREAS, in an effort to ensure that State services suffer minimal interruptions,

I have previously directed State agencies, departments, boards, and commissions to assess and correct Y2K problems and have charged the Office of Information Systems with responsibility for assisting, coordinating and encouraging the efforts of individual agencies to address technical issues surrounding their Y2K preparedness;

WHEREAS, given the persuasiveness and complex nature of the challenge, it is not reasonable to assume that every potential problem will be identified and addressed and the potential exists that essential services could be effected;

WHEREAS, it is important that essential services suffer minimal disruption and, to that end, contingency planning efforts for agencies providing essential services must be coordinated; and

WHEREAS, this Administration is committed to ensuring that the safety, health, and welfare of the citizens of Delaware shall not be jeopardized by Y2K problems.

NOW, THEREFORE, I, Thomas R. Carper, by virtue of the authority vested in me as Governor of the State of Delaware, do hereby declare and order the following:

1. The Delaware Year 2000 Contingency Planning and Coordinating Council (the "Council") is hereby established. It shall consist of members appointed by the Governor representing agencies and entities providing essential services to the citizens of this State.
2. The Chairperson shall be appointed by the Governor from among members of the Council and shall serve at the pleasure of the Governor.
3. The terms of the members of the Council shall be at the pleasure of the Governor.
4. The Delaware Year 2000 Contingency Planning and Coordinating Council will

be action-oriented and, to that end, its duties shall include:

- a) requiring all stakeholder agencies to submit written contingency plans to the Council by June 30, 1999, for review and consideration;
- b) coordinating contingency planning efforts associated with possible disruptions in essential services resulting from Y2K problems;
- c) engaging in a public awareness campaign regarding Y2K problems to ensure the public is aware of any potential problems and the appropriate and necessary response to such problems; and
- d) submitting to the Governor and the Secretary (the "Secretary") of the Department of Public Safety by September 1, 1999, a state-wide contingency plan that will effectively coordinate the specific efforts of each agency and entity providing essential services to the citizens of this State; and
- e) ensuring the successful implementation of the statewide contingency plan to the extent necessary.

5. The Council may establish subcommittees under the leadership of Council members to conduct the activities of the Council.

6. The Council shall issue reports and provide assistance as the Governor or Secretary shall require or request.

7. The Council shall be staffed by the Department of Public Safety and the Office of Information Systems.

Approved this 19th day of January, 1999

Thomas R. Carper
Governor

Attest:

Edmund Byrne
Secretary of State

